

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Council members

FROM/PHONE: Bonnie Stafiej, Special Projects Director, 797-1163

SUBJECT: Resolution

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE TOWN OF DAVIE TO ENTER INTO AN AGREEMENT WITH THE UNIVERSITY CENTER FOR THE PERFORMING ARTS

REPORT IN BRIEF: The Davie Community Theater wishes to present a theatrical production of Cards on the Table, by Agatha Christie for a period of three (3) dates April 27, 2001, April 28, 2001 and April 29, 2001. The group wishes to lease certain facilities at the University Center for the Performing Arts for a total cost of \$850.00

PREVIOUS ACTIONS: The Town Council has supported the efforts of this group in the past. The last production was held at Robbins Lodge. The facility cannot accommodate the hundreds of patrons expressing an interest in attending this upcoming production.

CONCURRENCES: N/A

FISCAL IMPACT: The cost to the Town for this event is \$850.00. This cost includes rehearsals, clean-up, utilities, and staffing. The cost of the event will be paid for by the generous donation from Council member Richard Weiner.

RECOMMENDATION(S): Motion to approve resolution

Attachment(s): 1) Resolution
2) Exhibit "A" Lease Agreement

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE TOWN OF DAVIE TO ENTER INTO AN AGREEMENT WITH THE UNIVERSITY CENTER FOR THE PERFORMING ARTS

WHEREAS, the Town of Davie is desirous of presenting recreational events for the residents; and

WHEREAS, it is desired to lease certain facilities at the University Center for the Performing Arts for a theatrical production of Cards on the Table, by Agatha Christie.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA

Section 1. The Town of Davie does hereby authorize the Mayor to enter into agreements with the University Center for the Performing Arts, which is attached hereto as Exhibit "A".

Section 2. That this resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2001

MAYOR/COUNCIL MEMBER

ATTEST:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2001

**Theatre & Rehearsal Space Agreement
for & between
The University Center for the Performing Arts & The Town of Davie**

The University Center agrees to rent it's theatre located at 2240 S.W. 70 Avenue, Davie to the Town of Davie for the purpose of presenting a community theater production to the general public.

The dates of the production are Friday April 27 - 8:30 p.m., Saturday April 28 - 8:00 p.m., & Sunday April 29 - _____ (time to be determined).

A final tech/dress rehearsal, limited to a maximum of three hours, is included in the rental amount shown below & is scheduled for Sunday April 22 (again time to be determined). Also included in the basic rental fee is a technical director to operate light & sound boards during tech/dress rehearsal & the three final productions.

The rental amount for these dates (this includes final tech/dress rehearsal) - \$650.00

Additional rehearsal time has been requested & scheduled for:

Friday April 20 - from: _____ to _____. (Time to be determined)

Saturday April 21 - from: _____ to _____. (Time to be determined)

Sunday April 22* - from: _____ to _____. (Time to be determined)

*(in addition to the tech/dress rehearsal).

The rental amount for the additional rehearsals is \$15.00 per hour or \$20.00 per hour if the technical director is required.

- \$ 120.00

Also required at the signing of this agreement is a \$100.00 cleaning deposit that will be fully refundable at the conclusion of the rental period should the University Center be left in an orderly, clean manner. All props & sets may be stored here during rehearsal & performance period, but must be placed neatly in the wings after each & every rehearsal & performance.

Cleaning deposit due at signing - \$100.00

TOTAL AMOUNT DUE

- \$ 770.00

AMOUNT DUE AT SIGNING

- \$ 00

(50% of rental fee + \$100 cleaning deposit)

BALANCE DUE ON SATURDAY APRIL 28

- \$ 00

POLICIES

During all rehearsals & performances the following policies must be adhered to by all involved, including audience members.

1. There is to be absolutely no smoking at all, anywhere in the building.
2. No food or drinks at all are permitted in any of the studios or theater. The sale of concession items is permitted, but the consumption of these items must be restricted to the lobby only. Alcohol is not permitted to be sold at concession.
(Performers are permitted to have only water back stage & in the green room.)
3. There is to be no admittance into any office or other areas marked private. There is to be no usage of any office equipment such as copy machine, computers, fax machines &, as the office will be off limits, the telephones will be off limits also (in this day & age 99% of the population have cellular phones so this should not be a problem).
4. Use of props, costumes or any other items belonging to the Center is not permitted unless a written request is given to the administration & permission is granted by our prop/costume manager.
5. Light booth is off limits & use of lighting & sound equipment is strictly prohibited. House lights & our sound system as used for classes is available. Only qualified technical experts approved of by the University Center technical director are permitted to use equipment located in Light/Sound booth.
6. The group or organization named above as the renter of the facility is financially responsible for the repair or replacement of any item in the facility should it become damaged during rehearsals &/or the performances (this includes but not limited to the floors, theatre seats & all electronic equipment).
7. The entire facility must be left in a clean & tidy manner at the end of all rehearsals & performances. This includes but is not limited to theatre, studios, lobby & bathrooms.
8. The University Center retains the right to terminate this agreement with no refunds of the deposit should it be that the terms of this agreement & it's policies are not being adhered to.
9. The University Center is not responsible for any injury that may occur to any member of or any person associated with the group or organization renting the space this includes performers, volunteers, staff & audience members. It is agreed that the University Center will be held harmless from any liability at all should such an incident take occur.

Signature of Representative
of party/group renting space

Date

Representative of The University Center for the Performing Arts

Date